



March 24, 2020

Attn: Valued Customer,

Reference:

U.S. Department of Homeland Security / COVID-19. In regards to the further measures enacted by the President of the United States on March 16, 2020 that Non-Essential workers stay home during this time.

Reuland is classified within the “Essential Manufacturing Sector” and will remain open and maintain daily operations at this time. We have enacted many policies and procedures within our factories to help maintain our employee’s health during this critical time.

We hope that your families are healthy and safe as we all work through this.

Regards,

A handwritten signature in black ink that reads 'Don R. Jones'.

Don R. Jones – V.P. Sales